



PREFERENTIAL PARKING

(STUDENT-UNDERGRADUATE)

TERMS AND CONDITIONS

1. You are allowed to register **ONLY ONE (01)** vehicle number and vehicle IU number in your application. The carpark system will only recognize the vehicle and IU number registered for preferential parking. Any other non-registered vehicle which you choose to park at the SMU carpark, will be subjected to normal parking rates. Should your designated carpark be Lee Kong Chian School of Business at Stamford Road, your preferential parking rights would not include access to Administration Building and School of Law carpark, where normal parking rates shall be charged.
2. You are required to park your vehicle only in parking lots which are designated for parking. SMU reserves the right to wheel clamp or tow away your vehicle if it is not parked in a designated parking lot and all expenses and costs arising from such wheel clamping or towing shall be borne by you. SMU further disclaims all liability, to the fullest extent of law, for any loss which you and/or the relevant vehicle owner may suffer, arising from the wheel clamping or towing of the vehicle.
3. Payment for carpark fees shall be deducted from your CASHCARD when your vehicle exits the carpark.
4. Vehicles are parked in the SMU Carpark entirely at your own risk. SMU assumes no responsibility for theft, damage, injury, accident or other misdemeanor however caused to/by your vehicle, equipment or contents therein whilst parked in the SMU Carpark.
5. Washing, maintenance and/or repairing of vehicles is NOT permitted in the carpark.
6. No vehicle is allowed entry into the SMU Carpark between midnight and 0559 hrs daily.
7. Overnight parking is strictly prohibited. SMU reserves the right to wheel clamp or tow away your vehicle if it is parked overnight. All expenses and costs arising from such wheel clamping or towing shall be borne by you. SMU further disclaims all liability for any loss which may be suffered by you and / or the vehicle owner, arising from such wheel clamping or towing of the vehicle.
8. For updating of vehicle details, you are required to submit your application for updating via [Update of Vehicle Details Form](#). SMU shall not be responsible for any loss or damage suffered by you, which may arise from your failure to notify SMU of any changes to the vehicle information provided to SMU. Please take note that the processing time for any application/update will be 5 working days.
9. You are required to notify the OCIS - Leasing Business through SSH in writing at least ONE (01) month before last day of your study at SMU or if you wish to terminate your preferential parking by filling in the "Termination Form" and emailing the completed scanned document to SSH. With the requisite notice having been given, preferential parking shall automatically be terminated on the last day of your study in SMU or on the date you decide to terminate the preferential parking, whichever is earlier.
10. SMU reserves the right to reject any application or withdraw any existing preferential parking privilege at any time, without assigning any reason whatsoever.
11. Preferential parking privilege shall automatically expire immediately after the last day of the validity period, or shall be terminated when you are no longer a SMU student.
12. SMU reserves all rights to amend, add or delete any clauses stated herein, including any revision of parking fees as it deems fit.
13. Car decals/labels will not be issued.